

Municipal District of Peace No. 135 Library Board

Honoraria Policy

1. The Municipal District of Peace No. 135 Library Board recognizes that Board participation is critical to the development, growth and future of the Brownvale Community Library and the neighbouring libraries. The Board will support such participation through the authorization of honoraria paid to attending members according to the honoraria schedule.
2. The spirit of our Honoraria Policy is to manage funds to maximize benefit to the Brownvale Community Library itself and the neighbouring libraries.
3. Board Honoraria Schedule
 - a. The chairperson and members attending a Board meeting, either in person or virtually, shall be paid:
 - i. \$50.00 per meeting of the Board

Note: “Board meeting” refers to in person or virtual meetings that are mandated by s. 33(1) of the Alberta Libraries Act as well as additional meetings of the whole board that may arise. Email meetings/correspondence do not qualify for the payment of honoraria.

- b. Conference and other professional development must be approved by the Library Board prior to attendance and reasonable efforts will be made to acquire knowledge through representation rather than approving multiple board members to attend.
- c. Members approved to attend conferences and other professional development may have expenses reimbursed according to the following. Each request to be reviewed prior to attendance and approved accordingly.:
 - i. Registration fees (with receipt)
 - ii. Government Training Webinars at \$20 per webinar.
 - iii. Transportation cost (actual with receipt)
 - iv. Accommodation (with receipt): standard single room rates appropriate to the locale
 - v. Meals (not including alcohol) (without receipt):

Breakfast	\$ 9.20
Lunch	\$11.60
Dinner	\$20.75

Date Approved: September 28, 2021

Date Revised: September 8, 2022

Sandra Willing, Chair

Review Date: 2023